



By: **MERRILL MILLWORK**

**MERRILL MILLWORK
APPLICATION FOR EMPLOYMENT**

Merrill Millwork is an equal opportunity employer. Merrill Millwork does not discriminate in employment with regard to race, color, religion, national origin, citizenship status, ancestry, age, sex (including sexual harassment), sexual orientation, marital status, physical or mental disability, military status or unfavorable discharge from military service or any other characteristic protected by law.

PERSONAL INFORMATION

Incomplete information could disqualify you from further consideration. Please complete all fields.

Name _____ Date _____

Address _____

E-mail Address _____

Home Phone # _____ Mobile Phone # _____

1. Are you eligible to work in the U.S? Yes No
2. Are you at least 18 years or older? Yes No
3. (If no, you may be required to provide authorization to work.)
4. Can you work any shift? Yes No If no, please explain: _____
5. Can you work overtime, including weekends? Yes No
6. Are you able to perform the essential functions of the job for which you are applying, with or without a reasonable accommodation? Yes No

EMPLOYMENT DESIRED

Position applied for _____

Date you can start _____ Hourly Rate/Salary Desired _____

Are you currently employed? If so may we inquire of your present employer? _____

REFERRAL SOURCE

1. How did you hear about us? Advertisement Referral Online Other
2. Have you ever worked for Merrill Millwork before?

Yes No Please explain: _____

Do you know anyone who works for our company? Yes No If yes, who? _____



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EDUCATION

EDUCATION	Name and location of school	No. of yrs. Attended	Degree Received	Subjects studied/Major
High School				
College or University				
Trade, Business or Correspondence School				

EMPLOYMENT HISTORY Include your last seven (7) years of employment history, including periods of unemployment, starting with the most recent and working backwards in time. *Incomplete information could disqualify you from further consideration.*

From	To	Employer Name	Telephone
Job Title		Address	
Immediate supervisor and title		Summarize the nature of work performed and job responsibilities.	
Reason for leaving			

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Job Title

Address

Immediate supervisor and title

Summarize the nature of work performed and job responsibilities.

Reason for leaving

Do you have any special skills, experience and/or training that would enhance your ability to perform the position applied for? If yes, explain.

REFERENCES

Give the names of three persons not related to you, whom you have known at least three (3) years.

Name	Address, Phone, Email	Company	Years Acquainted
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1

2

3



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Please read carefully before signing.

I understand that neither the completion of this application nor any other part of my consideration for employment establishes any obligation for Merrill Millwork to hire me. If I am hired, I understand that either Merrill Millwork or I can terminate my employment at any time and for any reason, with or without cause and without prior notice. I understand that no representative of Merrill Millwork has the authority to make any assurance to the contrary.

I attest with my signature below that I have given to Merrill Millwork true and complete information on this application. No requested information has been concealed. I authorize Merrill Millwork to contact references provided for employment reference checks. If any information I have provided is untrue, or if I have concealed material information, I understand that this will constitute cause for the denial of employment or immediate dismissal.

Date: _____ Signature: _____

Printed Name: _____